



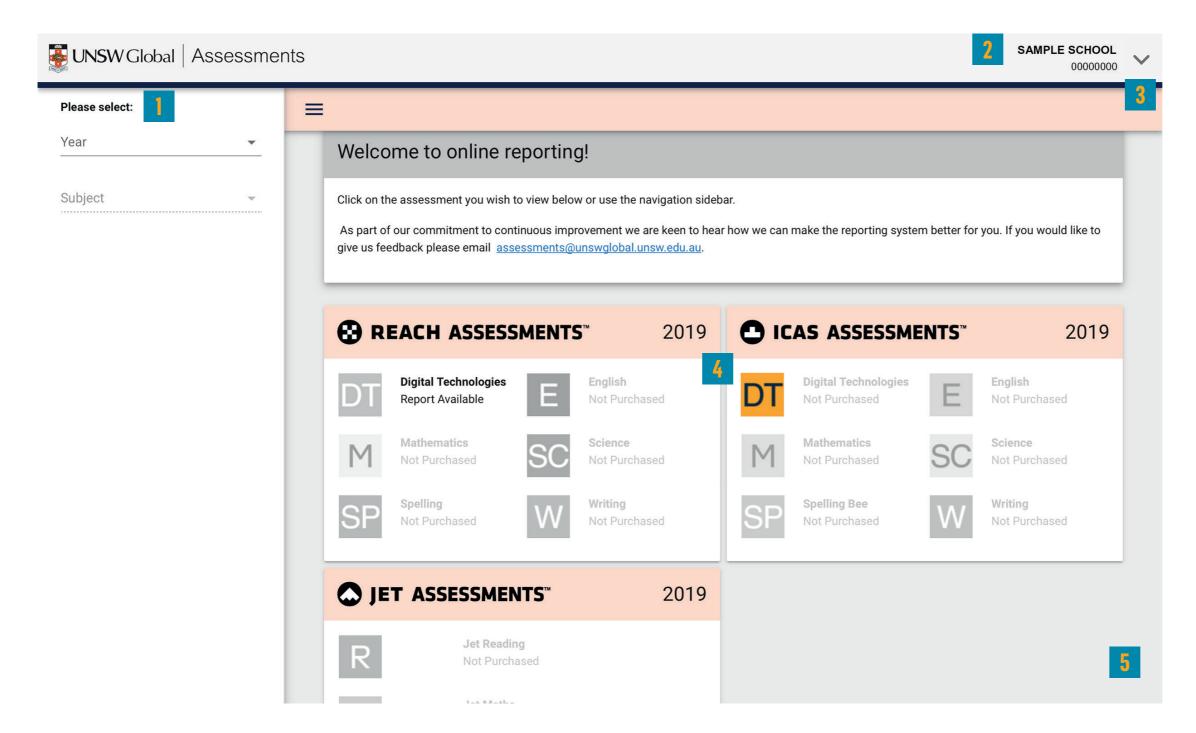
Quick guide to ICAS School Results Online







Navigating the landing page





Filter by using the 'drop-down' menu



Find the school profile here.



Click on the down arrow to change language, view bulk printing or sign out.



Choose the subject here. Subjects in colour are the ones that have been purchased.

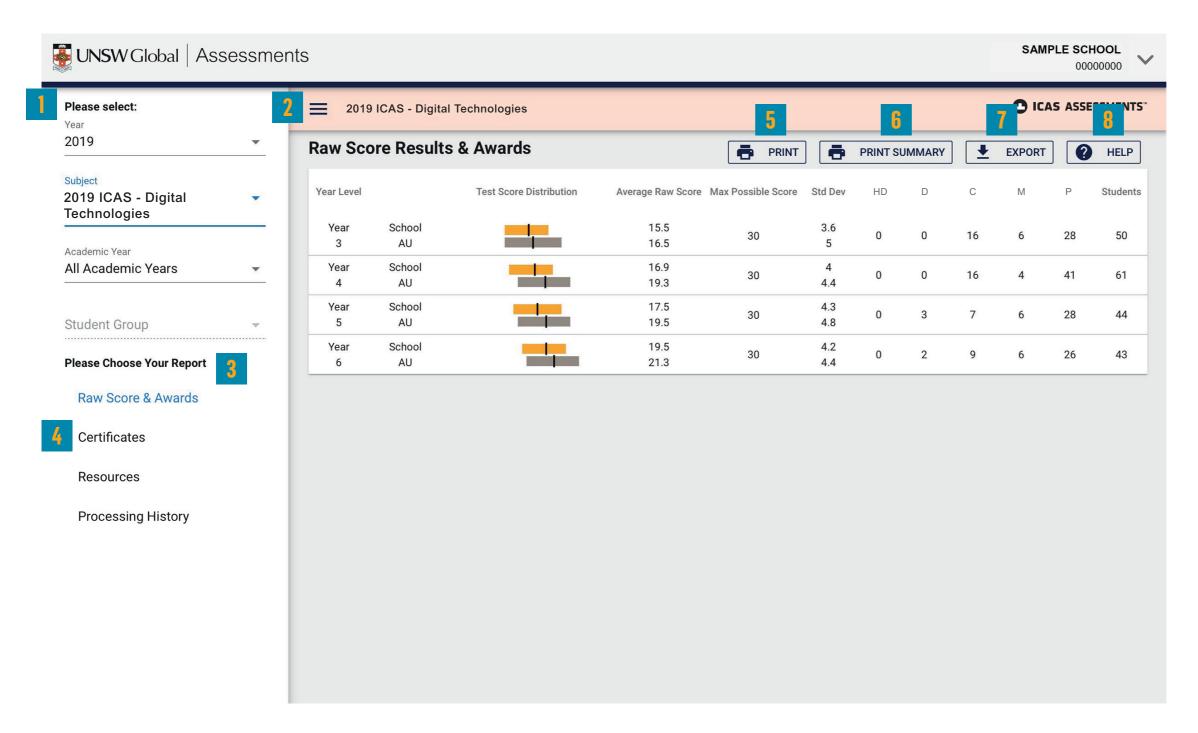


Click on 'SHOW ALL YEARS' to see results from past years.





Navigating school level results





Filter by using the 'drop-down' menu.



Click here to minimise the menu bar.



Choose the report you wish to view here.



Click here to print the School Certificate, the Certificate of appreciation and the Principal's Award. For ICAS Assessments, these certificates are supplied printed to the school. This functionality allows schools to print additional copies as needed.

Individual student certificates are also supplied printed. They can also be printed from this system as needed. Please see section "Printing student certificates and reports" for details.



Print this page directly.



Print the school summary.



Click here to export to CSV or Excel.



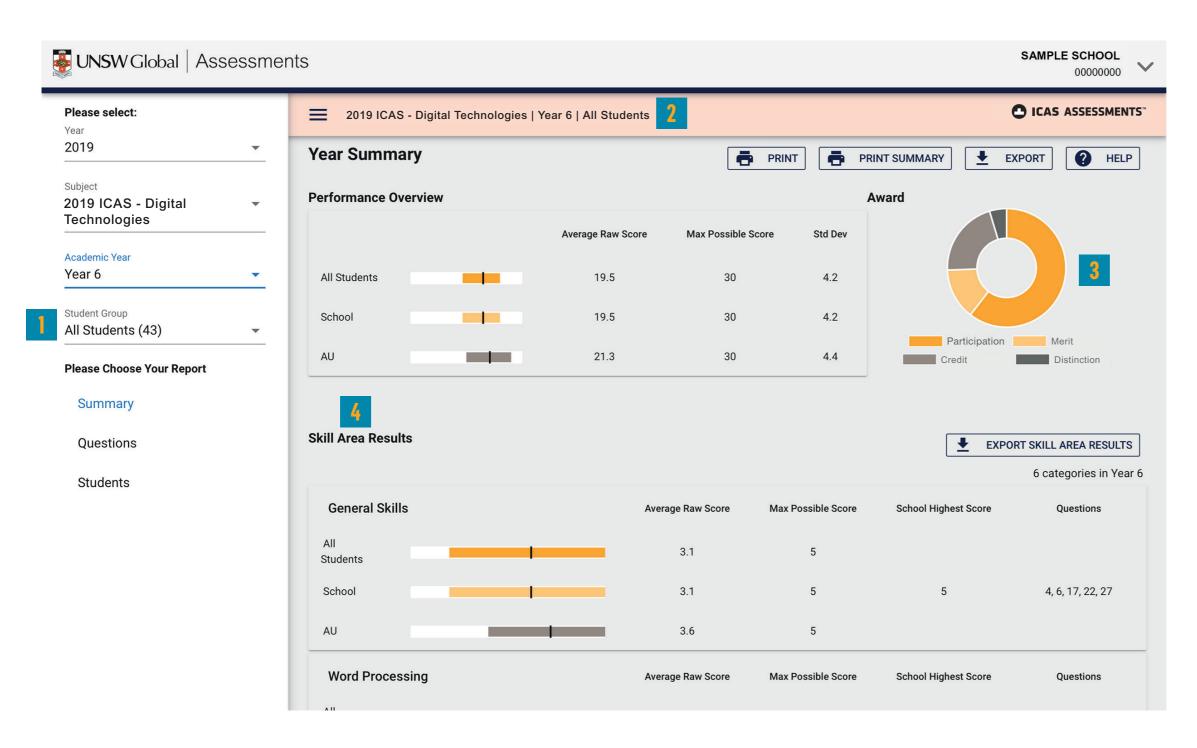
Help is available for every report.







Navigating year level results





Filter by year group, class or custom group, then select the report you wish to view.



This indicates the report you are viewing.

3

Find a summary of awards here.

4

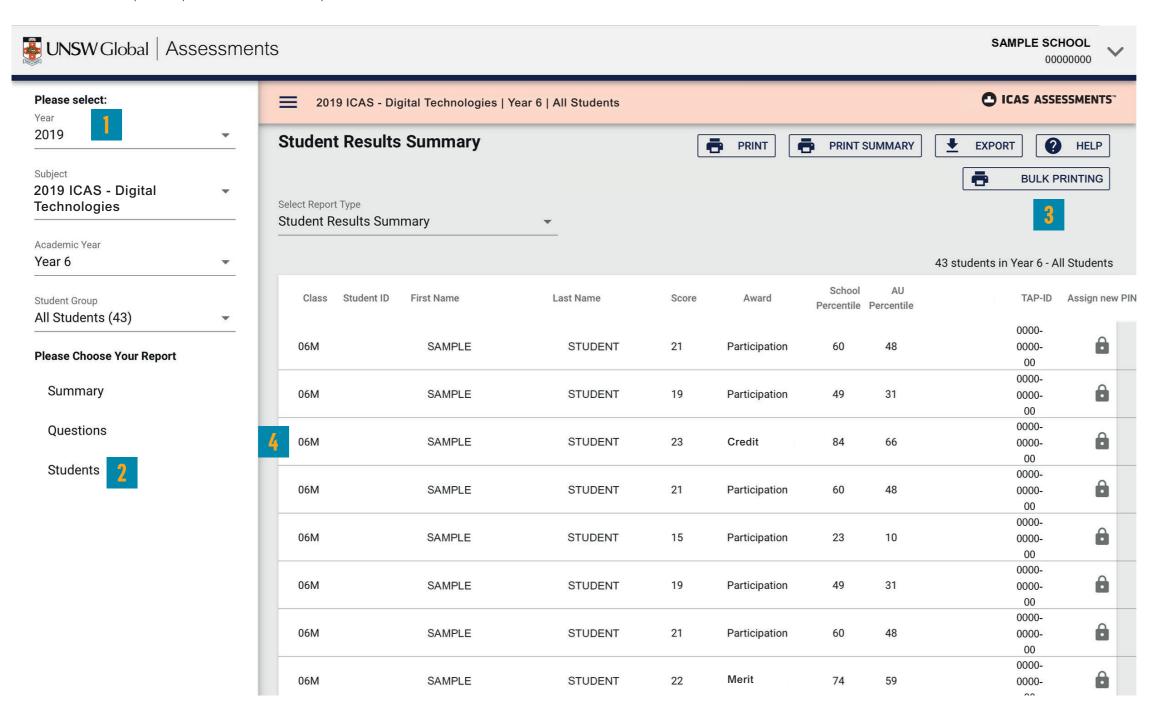
Skill areas are shown down the left column.





Printing student reports and certificates

IMPORTANT: All certificates for ICAS Assessments are printed and dispatched to schools. Students can access their results online using the login details printed on their certificate. The school has the option to print certificates and reports in bulk or for individual students as needed.





Filter by year group, class or custom group.



Select 'Students'.



Click 'BULK PRINTING'. Select from the list of items that can be printed in bulk.

Student Full Report, Student Summary, Student Questions

Once selected a bulk print message will appear 'Your request has been added to the queue. Go to the down arrow next your school's name and click on 'View Bulk Printing' to see the status and download the PDF.' Click 'Okay'.

Go to 'View Bulk Printing'. The 'Bulk Printing Queue' screen will appear. Click 'Download' for the relevant report and print as required.

Student Handout, Certificates, Certificates without Participation

Once selected a PDF preview will appear. The PDF can be downloaded and printed.



Individual student printing: Click on the student's name and select the relevant print option.





HELP

Contact the ICAS Assessments coordinator at your school or the local ICAS Assessments representative https://www.unswglobal.unsw.edu.au/contact-us/

