

2023 Parent/Student Guide

How to access Online Reports





Parent/Student Guide

How to access Online Reports

Welcome to the Parent/Student Guide - How to access online reports

CONTENTS

PAGE

How to access online reports	3
How to view your child's results	3
How to print your child's certificate	6
How to merge a TAP-ID	7
How to log out	8
Achievement bands	8

Note: This document contains sample data.

How to access Online Reports

To access your child's online reports:

1. Visit the Results Portal by using this link <https://orti.icasassessments.com/ortiStudent>
2. At the **Student Result Login**, enter your (student's) 10-digit TAP-ID followed by your (student's) 4-digit PIN and then click **Login**.

NOTE: Accessing your child's TAP-ID and PIN

Your school may provide a Student Handout for the relevant Reach assessment which will include the TAP-ID and PIN. If your school is unable to provide you with the details please contact our customer service team.

If your child has previously sat ICAS you can locate their TAP-ID and PIN on the back page of their ICAS certificate or at the bottom of their past student letters.

How to view your child's results

After you have logged on, select the assessment you wish to view by using the navigation on the left of the page.

- 1
Navigation toolbar
- 2
Select summary

1. Click on the **Subject** tab.
2. Click on the subject you wish to view, e.g **Science**.
3. Click on the calendar year you wish to view. e.g. **2021**. You will see three options: **Summary, Questions** and **Certificates**.
4. Click on **Summary**. On the right, you will see a summary of your child's 2021 Reach - Science results. The result is given as an overall grade and shows how your child performed in each strand in the Science test. You will notice that your child's result is also given in comparison to the achievement bands.

The screenshot shows the ICAS Reach Assessments interface. On the left, a navigation sidebar is visible with the following options: 'Please select: Subject', 'Reach - Science', 'Year 2021', 'Summary' (highlighted with a '2'), 'Questions', and 'Certificates'. The main content area is titled 'Reach Science | 2021 | Year 8 8' and 'REACH ASSESSMENTS'. It displays a 'Summary' section with the text: 'The graph shows CHANU's score in comparison to the achievement bands. The dot shows CHANU's score.' Below this is a progress bar showing 'Total Score' as '45' out of '45 correct'. Further down, it states 'The graph below shows CHANU's score in each of the areas assessed.' and provides a table of scores for different skill areas:

Skill Area	Score
Text Comprehension	17 out of 22 correct
Writer's Craft	5 out of 9 correct
Vocabulary	5 out of 7 correct
Syntax	3 out of 7 correct

5. Click on **Questions**. You will see a list of all the questions and the 2021 Reach - Science test and which strand they are testing. You will also see whether your child got each question right or wrong. Descriptions of the questions are displayed. The actual questions are not available in the student results portal.

How to view your child's results (continued)

Viewing your child's result

The screenshot shows the ICAS Reach Assessments portal for CHANU SMITH (0000-0000-000). The user is viewing the 'Questions' section for 'Reach Science | 2021 | Year 8'. The page shows a table of 13 questions with their descriptions and results. The results are as follows:

Question Number	Area Assessed	Description	CHANU's Answer
1	Predicting/Concluding	Match a diagram with a written description	✓
2	Observing/Measuring	Determine the size of a geological feature using the scale provided	✓
3	Interpreting	Interpret information from a table of mineral properties	✓
4	Predicting/Concluding	Draw a conclusion based on a labelled diagram	✓
5	Interpreting	Interpret a diagram about blood types and transfusions	✓
6	Predicting/Concluding	Draw an inference based on a trophic pyramid and food chain	✓
7	Investigating	Identify laboratory equipment based on answers to three questions	✓
8	Observing/Measuring	Identify a difference between models of two molecules	✓
9	Observing/Measuring	Use information provided in a table of time measurements	✓
10	Observing/Measuring	Read a tape measure and use the correct units	✓
11	Observing/Measuring	Identify the planet with retrograde motion based on consecutive observations	✗
12	Predicting/Concluding	Draw a conclusion based on the tabulated results of an investigation	✓
13	Interpreting	Relate features of a waveform to the pitch it represents	✓

3

Select questions

Note that you can view your child's results from any year they sat Reach. For example, if you wish to view your child's English result in 2019:

- i. Click on the **Subject** tab.
- ii. Click on **Reach – English**.
- iii. Click on **2019**.

You then have access to the same **Summary** and **Question** sections that were discussed above.

This process can be repeated for any test in any year that your child has sat the tests.

Sorting List of Questions

You can sort the list of questions that appear on the page. This allows you to get a better understanding of which skill areas were done well and which areas might need more development. To do this, you simply need to click on one of the headings that appear at the top of the table. You are able to sort by using any of the column headings. For example, if you wish to sort the questions into the various assessment areas:

6. Click on the **Area Assessed** column heading. You will see all the questions sorted by area assessed. The **Description** column provides a short descriptor explaining what each question was assessing. The actual questions are not available in the student results portal.

How to view your child's results (continued)

4

Select the heading Area assessed to sort the questions according to the sub-skill.

The screenshot shows the REACH Assessments online report interface. The top navigation bar includes the ICAS logo, the user name 'CHANU SMITH', and the ID '0000-0000-000'. The main header indicates the report is for 'Reach Science | 2021 | Year 8'. On the left sidebar, there are options to select the subject ('Reach - Science') and the year ('2021'). The main content area is titled 'Questions' and shows a table of 45 questions. The table is sorted by 'Area Assessed', with a '4' icon indicating the sort order. The table columns are 'Question Number', 'Area Assessed', 'Description', and 'CHANU's Answer'. The 'Area Assessed' column is highlighted in green. The 'CHANU's Answer' column shows checkmarks for correct answers and 'x' for incorrect answers. The table shows 33 correct answers and 12 incorrect answers.

Question Number	Area Assessed	Description	CHANU's Answer
3	Interpreting	Interpret information from a table of mineral properties	✓
5	Interpreting	Interpret a diagram about blood types and transfusions	✓
13	Interpreting	Relate features of a waveform to the pitch it represents	✓
15	Interpreting	Interpret a column graph	✓
16	Interpreting	Compare information across two column graphs	x
20	Interpreting	Interpret data in a table to calculate a distance	✓
22	Interpreting	Interpret a flow chart to identify the types of matter	x
35	Interpreting	Interpret a column graph showing median height of girls	✓
37	Interpreting	Determine the most appropriate type of graph for representing tabled data	✓
39	Interpreting	Interpret a range bar graph that has a scale break	✓
44	Interpreting	Interpret a graph of vapour pressure against temperature	x
7	Investigating	Identify laboratory equipment based on answers to three questions	✓
25	Investigating	Identify variables in a given investigation	x

How to print your child's Certificate

How to print a certificate

You might also be interested in printing your child's certificate in any of the Reach subjects they have sat. For example, to print your child's certificate in Science, simply:

- i. Click on the **Subject** tab.
- ii. Click on **Reach – Science**.
- iii. Click on **2021**.
- iv. Click on **Certificates**.

5

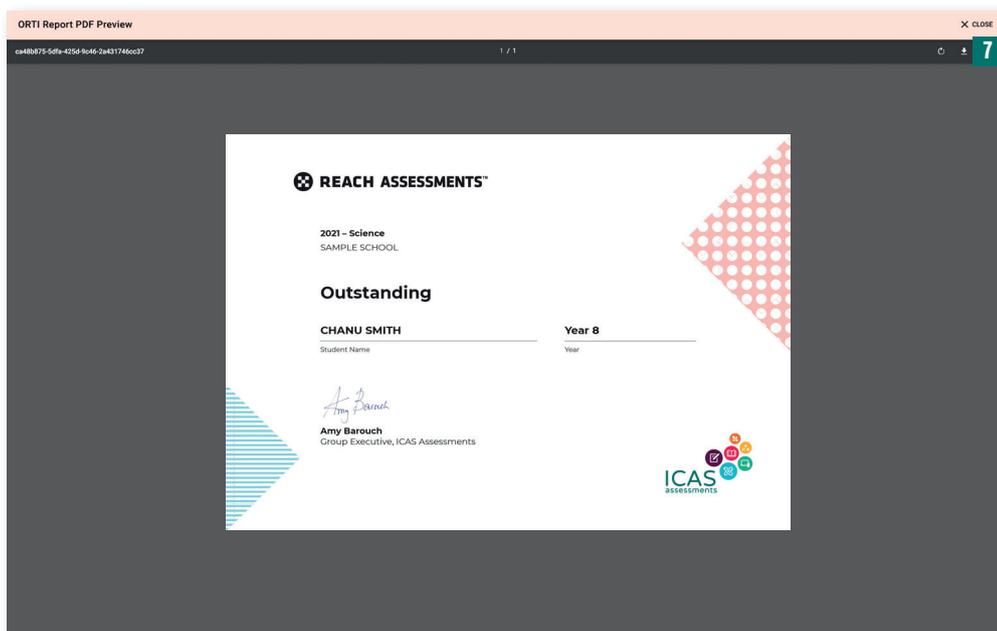
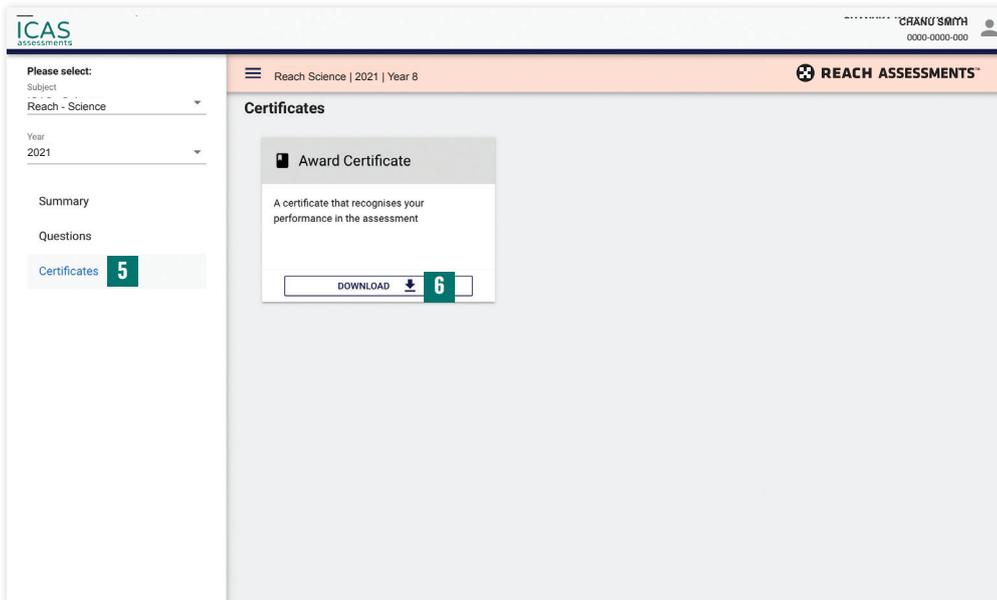
Select certificates

6

Click Download

7

Select the print icon to print the PDF



How to merge TAP-ID numbers

8

Select Merge the TAP-ID from the person icon.

9

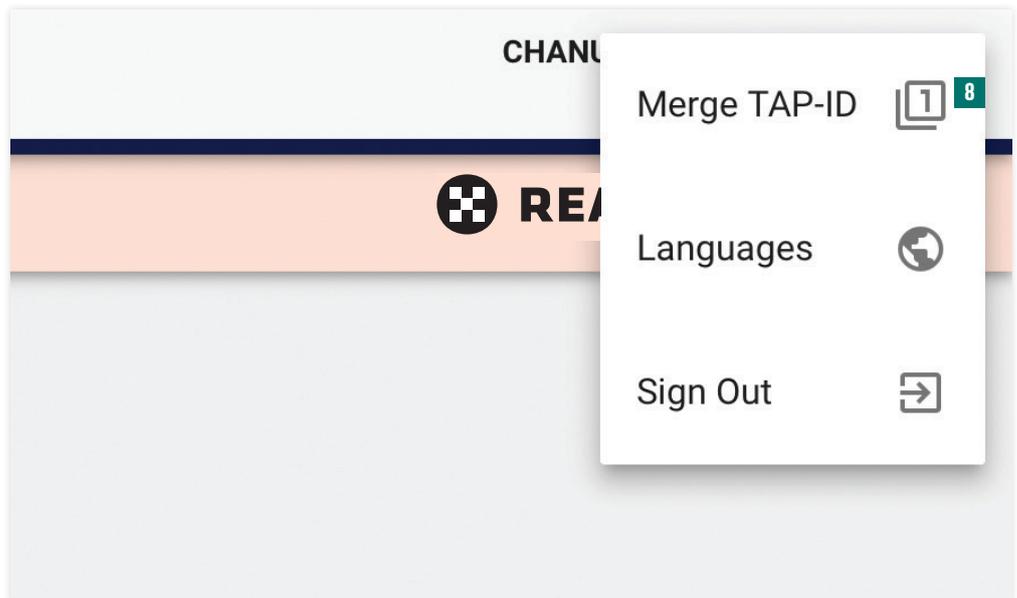
Enter the TAP-ID and pin you wish to merge

How To Merge A TAP-ID Number

If your child's Reach assessments were taken in different schools or your child's name has changed, a new TAP-ID number is assigned in each case. If you have one or more student letters showing a different TAP-ID number, you are able to merge the TAP-ID numbers into the current one.

To do this:

1. Click on the person icon next to the student's name at the top right of the page.
2. Select **Merge TAP-ID** from the drop-down menu.



3. Enter your child's TAP-ID number and PIN number that you wish to merge into the bottom of the page that appears.

TAP-ID Merge for CHANU SMITH ✕ CLOSE

Your are currently logged in using TAP-ID 0000-0000-00 and this TAP-ID is already merged with
The following 10 assessments are associated:

Year ↑	Subject	Grade	Name on Answersheet
2018	English	Year 7	CHANU SMITH
2018	Mathematics	Year 7	CHANU SMITH
2018	Science	Year 7	CHANU SMITH
2018	Spelling	Year 7	CHANU SMITH
2019	English	Year 8	CHANU SMITH

Rows per page: 5 1-5 of 10

Assessments are associated with an existing TAP-ID only within the same school, provided the name written on the answersheet is sufficiently similar. If assessments were taken in different schools or the name has changed, a new TAP-ID is assigned.
TAP-IDs and PIN are printed at the bottom of the student letter. If your letter does not show a TAP-ID, results cannot be accessed online and cannot be merged. If you have one or more student letters showing a different TAP-IDs for CHANU SMITH. you can merge the associated assessment data into this TAP-ID (0000-0000-00)

TAP-ID * PIN * SHOW ASSESSMENTS **9**

4. Click on the **Show assessments** button.
5. Repeat the process for each TAP-ID number that you wish to merge.

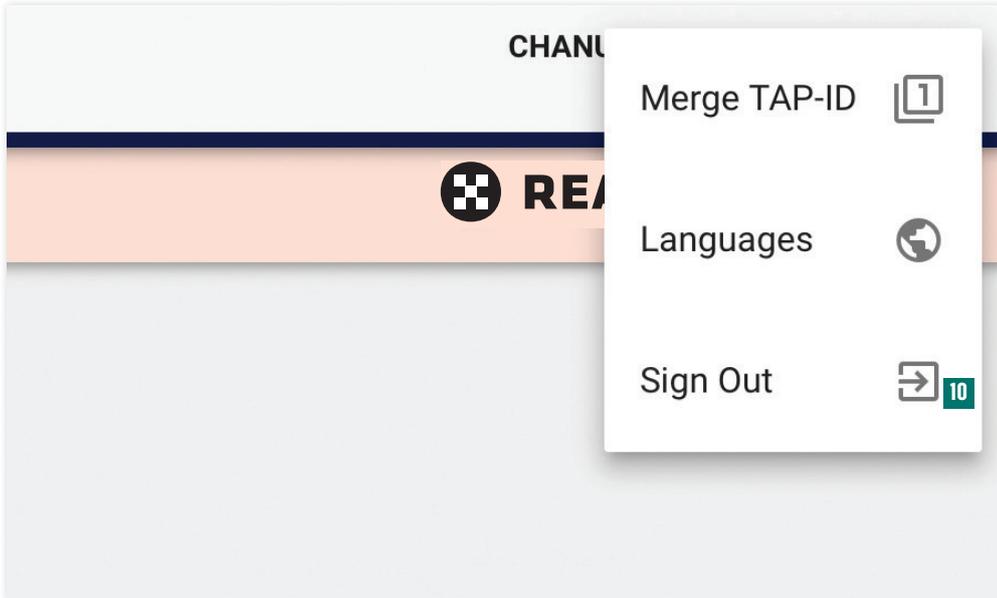
How to log out

To log out of the student portal, simply click on the person icon at the top right of the portal page and click on **Sign out**.

How to log out

10

Select Sign out from the person icon



Achievement Bands

Student performance is benchmarked against the following approximate achievement bands. Student certificates are awarded based on these categories.

Band	Abbreviation	Minimum	Maximum	Description
Participated	P	0	<25%	Student did not successfully attempt enough items to gain an award level
Satisfactory	S	≥25%	<45%	Student has attempted many of the items and has successfully answered a significant number of the less challenging items
Good effort	G	≥45%	<65%	Student has shown good effort and can answer most of the less challenging items on the test. They have room to improve on many of the harder items.
Commendable	C	≥65%	<80%	Student has shown commendable achievement and can answer a majority of items in the test. They can improve in their ability to answer the more challenging items.
Outstanding	O	≥80%	100%	Student has shown outstanding achievement and is capable of answering most of the items in the test including some of the most challenging items

The achievement bands are approximate and may vary depending on the number of questions.

Contact Us

Australia Toll Free: 1800 931 775

New Zealand Toll Free: 0800 440 904

Pacific/International: +61 2 8267 8800

E: icasassessments@janison.com

W: [icasassessments.com](https://www.icasassessments.com)

© 2023 Copyright in this publication is owned by Janison Solutions Pty Limited, unless otherwise indicated or licensed by a third party. This publication and associated testing materials and products may not be reproduced, in part or whole, in any medium; and may not be distributed or sold to third parties except with the express permission of Janison Solutions Pty Ltd or the relevant copyright owner.