Quick guide to ICAS School Results Online

Use this guide to complete all tasks in Step 5 – Reviewing Results

5

Review results

Navigating the landing page

1

Filter by using the 'drop-down' menu

2

Find the school profile here.

3

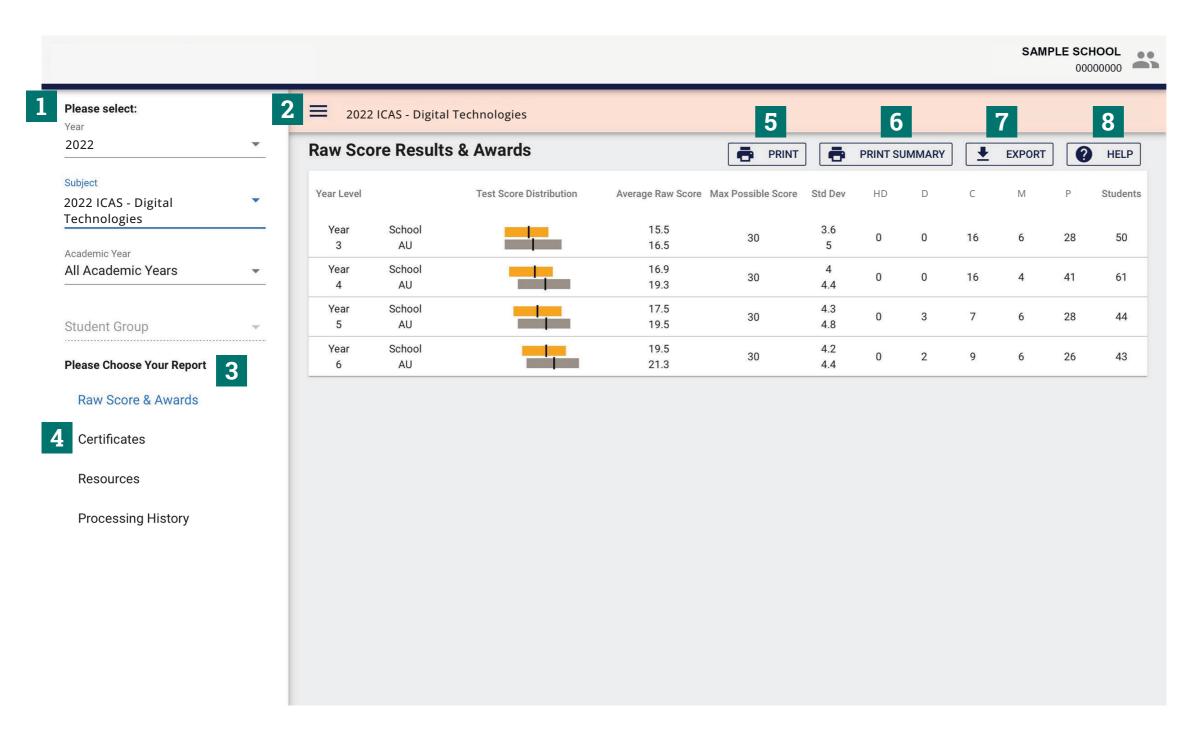Choose the subject here. Subjects in colour are the ones that have been purchased.

4

Open this to see results from past years.

Navigating school level results

SAMPLE SCHOOL
00000000

1 Please select:

Year
2022 ▾

Subject
2022 ICAS - Digital Technologies ▾

Academic Year
All Academic Years ▾

Student Group ▾

Please Choose Your Report **3**

Raw Score & Awards

4 Certificates

Resources

Processing History

2 ☰ 2022 ICAS - Digital Technologies

Raw Score Results & Awards

5 🖨 PRINT   **6** 🖨 PRINT SUMMARY   **7** ⬇ EXPORT   **8** ❓ HELP

Year Level		Test Score Distribution	Average Raw Score	Max Possible Score	Std Dev	HD	D	C	M	P	Students
Year 3	School AU		15.5 16.5	30	3.6 5	0	0	16	6	28	50
Year 4	School AU		16.9 19.3	30	4 4.4	0	0	16	4	41	61
Year 5	School AU		17.5 19.5	30	4.3 4.8	0	3	7	6	28	44
Year 6	School AU		19.5 21.3	30	4.2 4.4	0	2	9	6	26	43

1
Filter by using the 'drop-down' menu.

2
Click here to minimise the menu bar.

3
Choose the report you wish to view here.

4
Click here to print the School Certificate, the Certificate of appreciation and the Principal's Award.

5
Print this page directly.

6
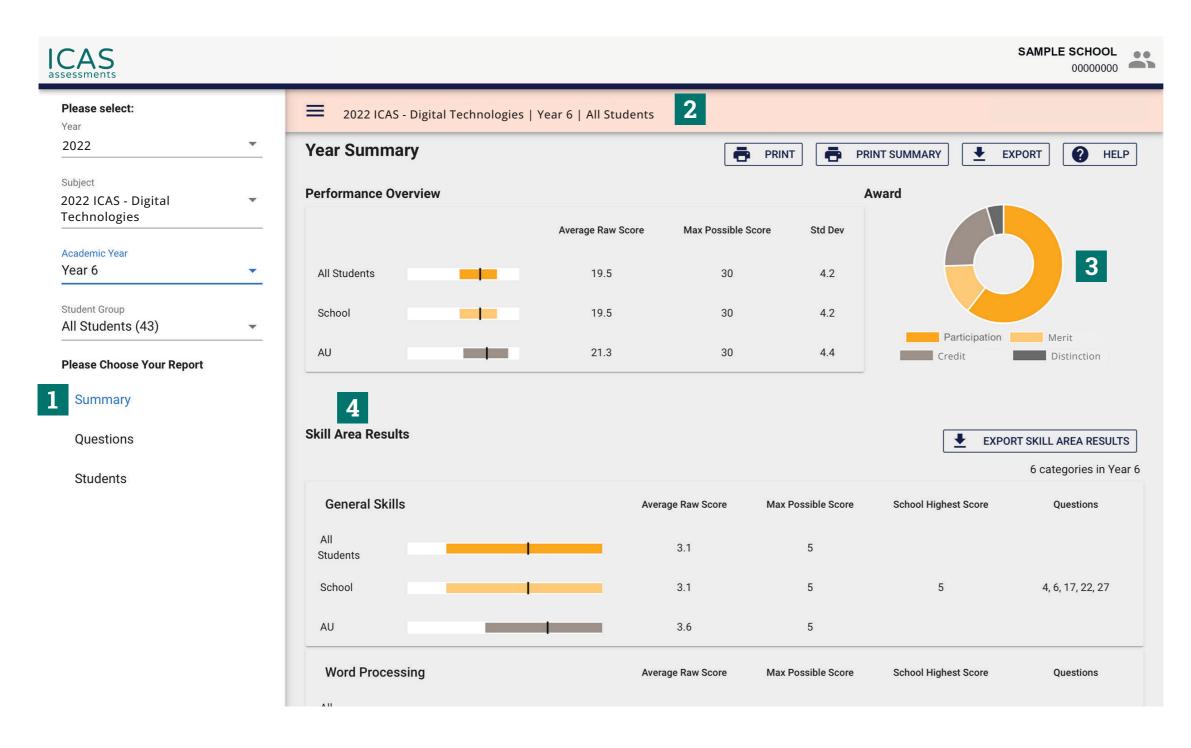Print the school summary.

7
Click here to export to CSV or Excel.

8
Help is available for every report.

Powered by **Janison.** | **ICAS** assessments

Navigating year level results

1
Filter by year group, class or custom group, then select the report you wish to view.

2
This indicates the report you are viewing.
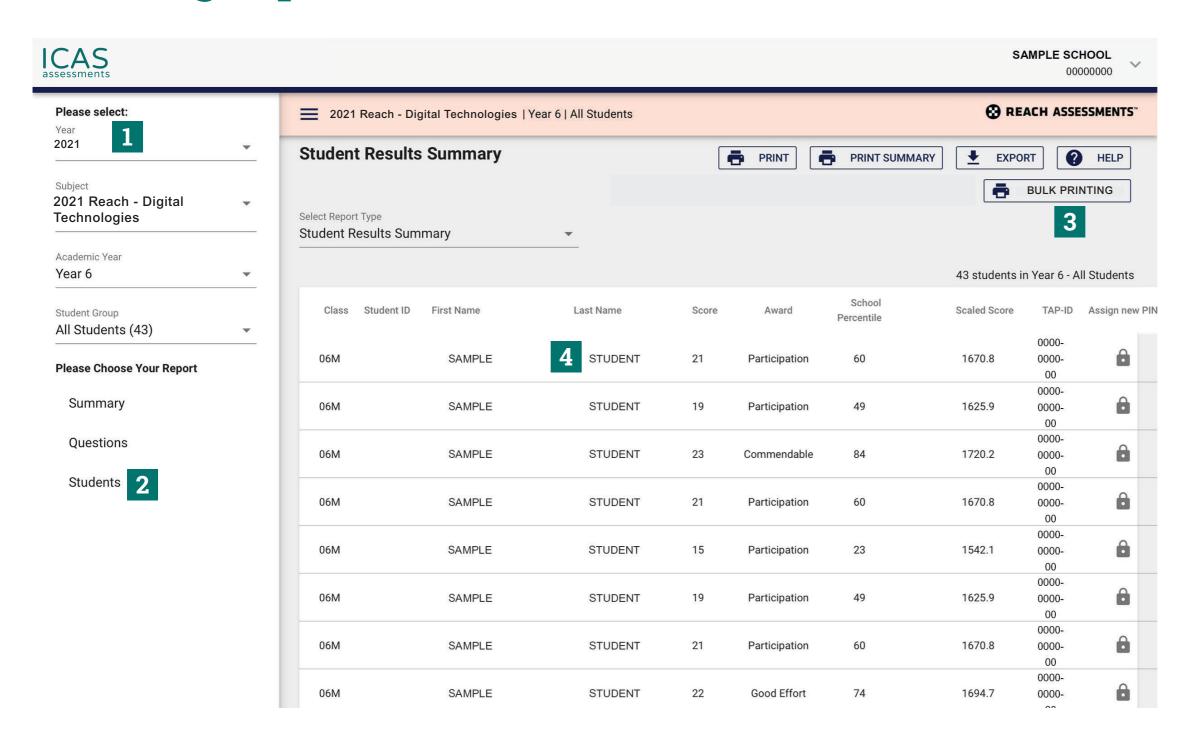
3
Find a summary of awards here.

4
Skill areas are shown down the left column.

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Printing reports and certificates

SAMPLE SCHOOL
00000000

2021 Reach - Digital Technologies | Year 6 | All Students

⊗ REACH ASSESSMENTS™

Please select:

Year
2021 [1]

Subject
2021 Reach - Digital Technologies

Academic Year
Year 6

Student Group
All Students (43)

Please Choose Your Report

Summary

Questions

Students [2]

Student Results Summary

🖶 PRINT   🖶 PRINT SUMMARY   ⭳ EXPORT   ❓ HELP

🖶 BULK PRINTING [3]

Select Report Type
Student Results Summary

43 students in Year 6 - All Students

Class	Student ID	First Name	Last Name	Score	Award	School Percentile	Scaled Score	TAP-ID	Assign new PIN
06M		SAMPLE [4]	STUDENT	21	Participation	60	1670.8	0000-0000-00	🔒
06M		SAMPLE	STUDENT	19	Participation	49	1625.9	0000-0000-00	🔒
06M		SAMPLE	STUDENT	23	Commendable	84	1720.2	0000-0000-00	🔒
06M		SAMPLE	STUDENT	21	Participation	60	1670.8	0000-0000-00	🔒
06M		SAMPLE	STUDENT	15	Participation	23	1542.1	0000-0000-00	🔒
06M		SAMPLE	STUDENT	19	Participation	49	1625.9	0000-0000-00	🔒
06M		SAMPLE	STUDENT	21	Participation	60	1670.8	0000-0000-00	🔒
06M		SAMPLE	STUDENT	22	Good Effort	74	1694.7	0000-0000-00	🔒

[1]

Filter by year group, class or custom group.

[2]

Select 'Students'.

[3]

Click 'BULK PRINTING'. Select from the list of items that can be printed in bulk.

Student Full Report, Student Summary, Student Questions, Student Development
Once selected a bulk print message will appear 'Your request has been added to the queue. Go to the down arrow next to your school's name and click on 'View Bulk Printing' to see the status and download the PDF.' Click 'Okay'.

Go to 'View Bulk Printing'. The 'Bulk Printing Queue' screen will appear. Click 'Download' for the relevant report and print as required.

Student Handout, Certificates, Certificates without Participation
Once selected a PDF preview will appear. The PDF can be downloaded and printed.
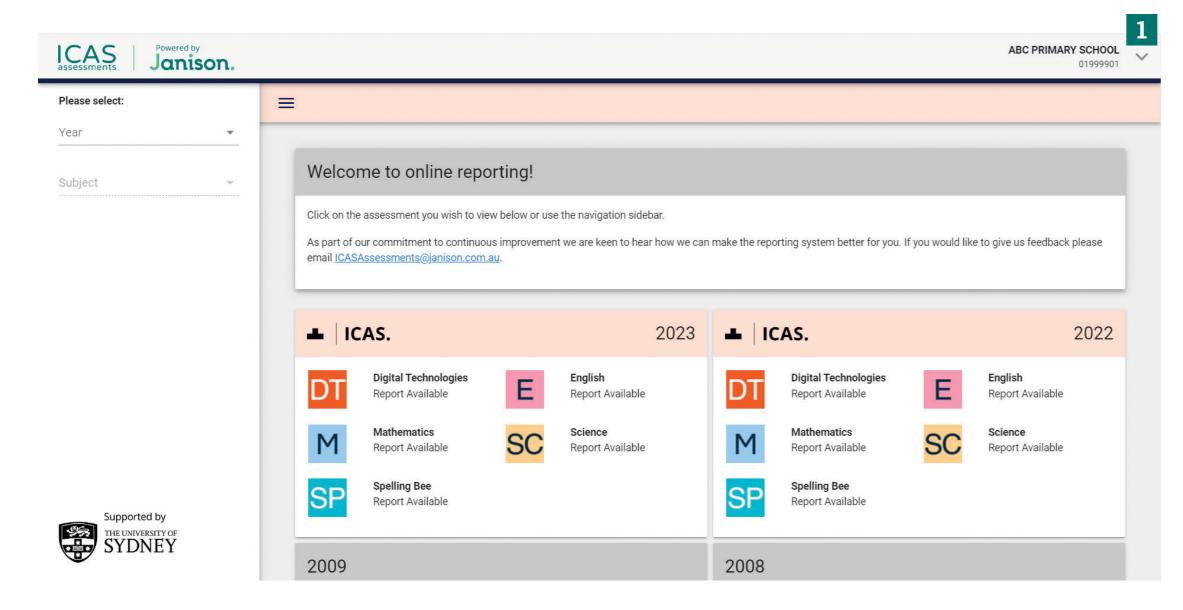
[4]

Individual student printing: Click on the student's name and select the relevant print option.

To search for a specific student in the list, press CTRL+F on your keyboard, type the exact student name and press ENTER.
The name will highlight on the screen, assisting with fast idenitification of students.

Printing certificates and locating Parents/Students Results Portal login details
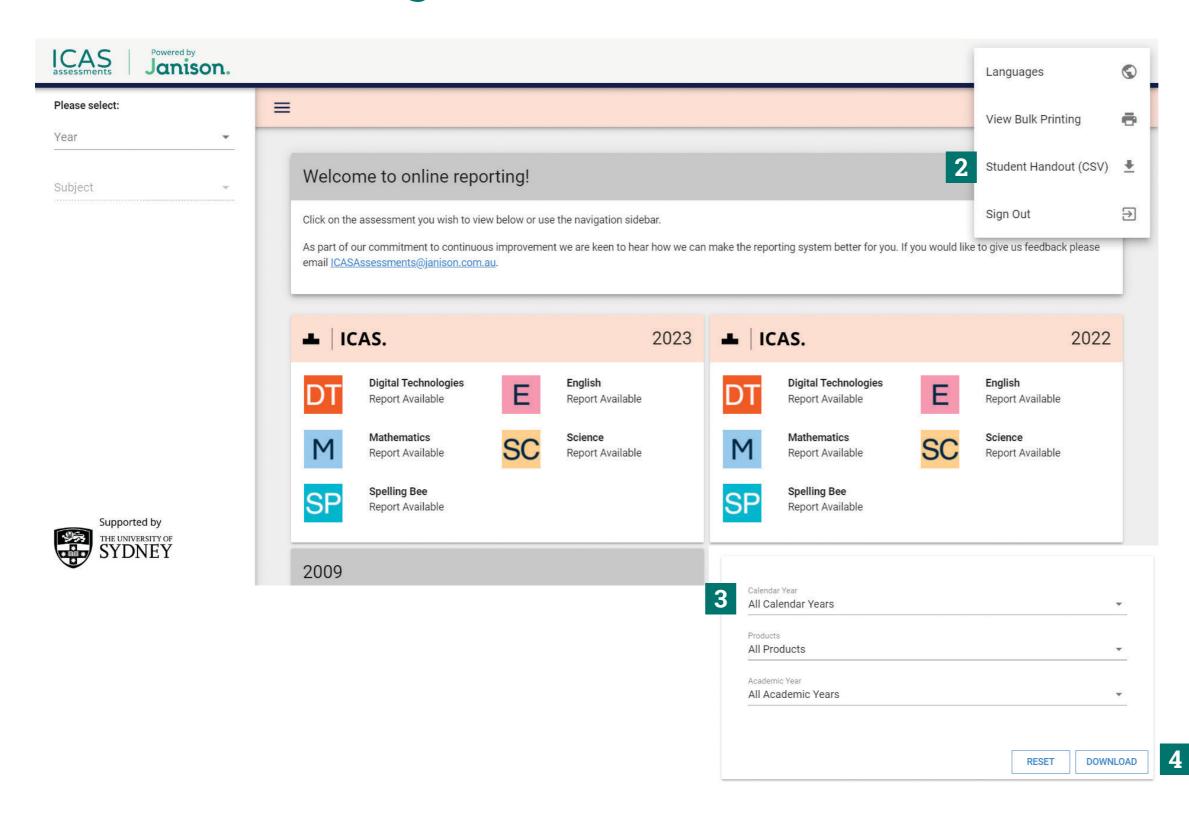

1

From the top right corner, next to your school's name, click the drop-down arrow.

Printing certificates and locating Parents/Students Results Portal login details

2

Click the button "Student Handout (CSV)".

3

Select the "Calendar Year," "Product" and "Academic Year" you wish to view.

4

Click "Download" to begin downloading the CSV file.

HELP

Contact the ICAS Assessments coordinator at your school or the local ICAS Assessments representative https://www.icasassessments.com/our-team/